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Registered Charity No. 283326

Pre-School Newsletter

How to solve a problem like a Newsletter

Term 6

4 April 2008

To all Parents and Carers of Banwell Buddies Playgroup

As editor of this fine newsletter, it has come to my attention that not all parents or carers are getting the newsletter.

I'm afraid, this has somewhat annoyed me as editor, I have personally taken on sole responsibility for the newsletter since I took over in October, this means I create the newsletter over a few days. I then have to make sure I am at playgroup before 8.30am to ensure that printing is finished in time for me personally to put each copy into the relevant boxes.

The amount of copies I have to print off is ridiculous in terms of ink we go through, but basically I print off up to 40 copies, a copy for each child (unless they live in same household), the Staff folder (situated by the main desk for anyone to peruse), the Playgroup Parents Notice board (Situating above pigeon holes) and the OSC Notice board (Situating next to Playgroup Notice board). For those children not due in the day of the printing process, I ensure that a copy, with the Childs name on the copy is put on the main desk, and then the staff place the copy into the Pigeon hole of that child when they are due to come in for playgroup. I have to say the staff ensures that children not in the day of printing, get a copy when they do come in, I always check to make sure no Newsletter is left lying around on the desk.

On top of this, since October, I have created and maintained the Playgroup Website, included on the website, is a copy of the newsletters, these are uploaded as soon as I have completed the newsletter, and are therefore available to be downloaded whenever from wherever 24 hours a day, 7 days a week. (Web Address can always be found on the Newsletter)

To make matters even easier for everyone, I have recently been asking for email addresses of those wishing to join our mailing list, this was initially created to ensure that printing costs are kept down, but this is also a good way of ensuring you get your newsletter without relying on the pigeon hole system, newsletters are sent out via email as soon as I have finished, so in some cases you the reader will be able to pick up newsletters before anyone else has even collected any from playgroup pigeon holes.

On a side note, I have tried to ensure that everyone is aware of what is going on in and out of playgroup via the Newsletters. I will, however, hold my hand up and apologise for not making everyone aware of the recent photography session, it completely slipped my mind and missed the newsletter, despite myself being informed directly by Wendy via Email as I was creating the newsletter. Each newsletter comes with a calendar at the bottom, on which you are informed of any important dates coming up and also what the children will be doing activities wise. Anyone not aware that last Friday was an inset day for the Playgroup was made aware of that day via this said calendar on the last newsletter dated 30th April 2008 and on the website calendar. You can also keep yourself up to date with important dates and activities that are occurring in and out of playgroup via the Calendar that I have created via the Website.

Our Newsletter is full of information, information that we need to make sure you are aware of, whether it's an upcoming charity function, or when the next half term is, the information is all on there. Please, Please, Please, do not just pick up your newsletter and not read it, it is essential and useful reading in many ways.

Regards

Gareth Thomas

Editor



Thank-you's

Can we say a huge thank-you to our very generous parents, Kerry & Debbie for kindly donating the proceeds of their Card and Candle parties, also to Gareth & Lisa for bravely running the Bristol 10k (6.2 Miles) in aid of Banwell Buddies. All sponsor money is now due in please

Banwell Buddies Mailing List

Banwell Buddies, as you know are trying to be as helpful to the Environment as possible. Therefore, we would like to start up a mailing list via email. All this requires is that any parent/carer that has an email address, and is willing for us to send them correspondence via email. Please fill in the form below and hand it to Wendy in the office.

Obviously, from time to time, paper will still need to be used and we ask that if you were to use this service, always check your child's box for any additional information.

Your help in this would be much appreciated, please remember that if you do sign up to ensure you have Adobe Acrobat installed, as correspondence will generally sent out in PDF format.

Pampered Chef Party

Debbie Mitchell is organising this event, the details are as follows:

Thursday 5th June, 7.30pm at Banwell Buddies. Please bring friend. For further details contact Debbie on 824716

If you cannot make it, Catalogues are available at the playgroup if you wish to order anything.

Summer Trip

We now have provisional dates for our annual summer trip and sports day. The summer trip will take place on Thursday 10th July. This year we hope to visit Animal Farm in Brean. Parents are required to accompany children on this trip, children will be funded by Banwell Buddies but accompanying adults and siblings will need to pay an entrance fee and coach costs. Further details of the day and cost will follow with a reply slip, anyone wishing to take part will need to return the slip so the correct coach size can be arranged. If parents are unable to attend but would still like their child to attend please speak to a member of staff as they have a limited number of spaces for children.

Sports Day

Sports day will take place on Thursday 17th July on the primary school playing field, families are invited to come along and watch the children to take part in various games organised by the staff. Further details will follow

Leavers Party

The leavers party will take place on Wednesday 23rd July. This day will involve an entertainer, a BBQ lunch and a graduation ceremony where the children will be presented with their achievements since joining us and a small present. Also will be the opportunity for photographs with other children and staff.

NEXT COMMITTEE MEETING

June 10th at 9.15am Venue to be confirmed

Diary Dates for June

Just thought I'd refresh everyone in reminding them of the following dates:

- ACTIVITIES:**
- 2nd—6th June: Our Community
 - 9th—13th: Our Community and Fathers Day
 - 16th—20th: Mini Beasts
 - 23rd—27th: The Jungle
 - 30th—4th July: Summer and the Seaside

PAMPERED CHEF: 5th June, Banwell Buddies, 7.30pm

COMMITTEE MEETING: 10th June, 9.15am Venue to be confirmed

Online Calendar

As you should all be aware, the Playgroup has now been running its own Website www.geocities.com/banwellpreschool

The Website has now been updated with its own Calendar, which can be added too by anyone.

The Calendar is the same style Calendar as used by the Village Website and I think is easy to use.

The Calendar will be updated regularly, with information of Fundraising events, dates the Playgroup is not open, more importantly I will be adding information regarding the Activities the Children will be doing in the future.

If you would like to add anything to the Calendar then feel free or if not you can contact me to do so.

Uniform order forms

The Uniform Order forms are now also available on the Playgroup website, the address can be found at the top of the newsletter.

Playgroup Garden

We are still after Volunteers to help clear the Garden and tidy it up, this is severely needed to be done, and any help would be much appreciated. If you can please add your name to the list with dates you can do (list is on main desk). Strimming will be done on the garden as soon as the weather changes for the better.

June 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Banwell Buddies Mailing List

Name:

I am the Parent/Carer of :

I would like to be placed on the Mailing list in which I will receive various forms of correspondence via email. I however do understand there may still be the occasional paper form of correspondence placed into my Childs box.

My email address is as follows:

Signed: